



Document Management – CIBER Practical Document Management Solutions (PDMS)



Compliance through transparent, location independent and secure access to process-related documents

Effective, fast, transparent, and secure access from anywhere to process-related documents, provides businesses, even if they use ERP systems, with tasks that are essential to effectively and efficiently control and coordinate internal and external business processes.

National and international compliance requirements on IT within companies are steadily increasing, especially in terms of privacy, data security and data availability. Companies that are cultivating commercial relationships with U.S. companies are also affected by international guidelines and regulations, e.g. Basel II (analysis of creditworthiness) or SOX (Sarbanes-Oxley Act).

Requirements for compliance require transparent access to process data and effective document management, including long-term and audit-proof archiving of documents of all kinds.

Document management from practice for practice

CIBER Practical Document Management Solutions (PDMS) is the industry-proven solution for capturing, distributing, managing, archiving and retrieval of documents and information based on the proven system solutions developed by EASY Software AG, a leading developer and provider of multi-platform solutions in the electronic archiving, document management and enterprise content management sectors.

EASY:

• Auditing

EASY products, the basis of CIBER PDMS are, concerned with auditing of long-term archiving certified by an independent expert in accordance with the "Principles accepted standards for Computer-Assisted Accounting Systems (GoBs).

• Global use

CIBER PDMS allows global deployment for multinational companies. A variety of country-specific requirements, can also be represented.

• Integration with SAP

CIBER PDMS focuses on collecting, distributing, managing, archiving and retrieval of documents and information in ERP systems, particularly SAP ERP and SAP Business Suite.

CIBER solutions are based on standard products of our partner, EASY Software AG, and cover all document management scenarios from the automatic capture and indexing of incoming documents, to the integration of supporting workflow processes and the audit-proof storage of incoming and outgoing documents in a file operation. Documents are quickly and easily linked to SAP documents. Regarding SAP processes, print receipts are automatically stored securely and are available to users at all times with one click. PDMS manages and archives your SAP-related information quickly within your SAP environment.

CIBER PDMS for SAP

CIBER PDMS for SAP connects the standard EASY solutions for SAP with our long-standing and well-founded SAP know-how to an optimal solution for our customers. The standard archive interface ArchiveLink® is fully supported and the system benefits go far beyond the usual SAP standard. CIBER PDMS for SAP is a package consisting of software and services. It includes the necessary archival and research components as well as the module "Capture 5000" for the acquisition of up to 5,000 pages per month and 10 concurrent single-user licenses. The scope of services includes a two-day workshop on the conceptual design of the base installation and customization, setting up the capture and the SAP modules SAP Level 1 or Level 2 for outgoing documents and up to three types of documents. CIBER PDMS is also available for archiving solutions for Microsoft Dynamics NAV and Microsoft Dynamics AX.

About CIBER

CIBER is a global consulting and managed services company that combines IT expertise, deep industry knowledge and practical innovation. With more than 8,500 consultants worldwide, 400 in Germany alone, CIBER offers the global resources of a large consultancy with the personal service of a local firm. CIBER provides full IT lifecycle support including application development, ERP implementation, systems integration and infrastructure management. As a Special Expertise Partner, CIBER is among the world's leading system and solution partners for SAP services.

Über CIBER, Inc.

CIBER, Inc. ist ein internationales IT-Beratungsunternehmen dessen Leistungsportfolio sich von Dienst- und Beratungsleistungen bis hin zu Outsourcing erstreckt. Unser Slogan "Practical Innovation" bringt es auf den Punkt: Wir bieten unseren Kunden aus Industrie und öffentlicher Hand Dienstleistungen und Lösungen an, die ihnen unmittelbar konkrete Ergebnisse liefern.

CIBER fokussiert mit Erfolg vertikale Industriemärkte dank der Kombination aus tiefgreifendem Branchen-Know-how mit einer soliden, messbaren Erfolgsbilanz. Wir sind Lösungspartner für unsere Kunden und setzen dabei unsere strategischen Kooperationen mit marktführenden internationalen Software- und Technologielieferanten wirkungsvoll ein.

Gegründet im Jahr 1974 hat CIBER heute über 8.500 Mitarbeiter, Niederlassungen in 19 Ländern und Kunden in Nordamerika, Europa und Asia Pacific. Gehandelt an der New Yorker Börse (NYSE: CIBR), weist CIBER einen Jahresumsatz von über \$1.1 Milliarden aus.

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Practical **Innovation.**

CIBER AG
Alte Eppelheimer Strasse 8
D-69120 Heidelberg
Fon: +49 / 6221 / 45 02-0
Fax: +49 / 6221 / 45 02-20
www.ciber.de
info.germany@ciber.com

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